Welcome to Your Elegant Wedding Planner

Your Complete Cloud-Based Wedding Planning Solution

Congratulations on your engagement! We're thrilled to be part of your wedding planning journey. Your Elegant Wedding Planner is a comprehensive, cloud-based tool designed to make planning your dream wedding stress-free and enjoyable.

✓ Budget Tracker with Visual Chart	✓ Guest List & RSVP Management
✓ Vendor Contact Organization	✓ Interactive Seating Chart
✓ Detailed Timeline Checklist	✓ Real-Time Cloud Sync

Getting Started in 3 Easy Steps:

Step 1: Access Your Planner
Visit your personalized wedding planner at:

https://elegant-bride-planner.netlify.app/

Step 2: Create Your Account
Click the 'Sign Up' tab and create your secure account using your email and a password.

Step 3: Start Planning!
Once logged in, you'll see your wedding dashboard. Start adding your budget, guests, and more!

Quick Start Guide

■ Overview Tab

Your dashboard shows at-a-glance stats: guest count, budget totals, and RSVP status. Enter your wedding date and bride and groom names to personalize your experience.

■ Budget Tab

Track every expense with customizable categories. Set your total budget, then add individual categories like venue, catering, photography. Watch the beautiful bar chart update in real-time as you allocate funds. The planner automatically calculates remaining budget and shows percentage breakdowns.

■ Guests Tab

Manage your entire guest list in one place. Add names, addresses, email addresses, and phone numbers. Track RSVPs (Yes/No/Reception-Only), dietary restrictions, and meal choices. Guests with dietary restrictions are marked with a green plant icon for easy identification. Use the sort feature to organize by name or RSVP status. The meal breakdown chart helps you give accurate counts to your caterer. Export your complete guest list to CSV for printing address labels, mail merge, or sharing with vendors.

■ Vendors Tab

Keep all vendor contact information organized. Store names, services, phone numbers, emails, and contract amounts. Track how much you've paid each vendor to stay on top of your spending. Perfect for quick reference when you need to contact your photographer, florist, or DJ.

■ Seating Chart Tab

Design your reception seating effortlessly. Create tables, set capacities, and assign guests from a convenient dropdown menu. The planner validates that tables aren't over capacity and shows you exactly how many guests are seated versus still unassigned. When you're done, use the Print Seating Chart button to create a clean, printer-friendly version showing each table with assigned guests and capacities - perfect for sharing with your venue or day-of coordinator!

■ Checklist Tab

Never miss a detail with the comprehensive timeline checklist. Tasks are organized by time period (12+ months before, 9-12 months, etc.). Check off tasks as you complete them and watch your progress bar grow. Add custom tasks specific to your wedding. Collapsible sections keep everything organized.

Pro Tips & Support

■ Pro Tips for Success

• **Start with your budget:** Set your overall budget first, then allocate to categories. This gives you a clear financial roadmap.

• **Add guests early:** The sooner you build your guest list, the easier it is to track RSVPs and plan seating.

• **Use the checklist:** Work through tasks in chronological order to stay on track and reduce stress.

• **Access anywhere:** Your planner is cloud-based! Log in from your phone, tablet, or computer - your data syncs automatically.

• **Share with your fiancé:** Both you and your fiancé can create accounts and plan together (just share the login).

• **Export for labels:** Use the Export Guest List button to download a CSV file perfect for printing address labels or importing into other software.

• **Print your seating chart:** Share your finalized seating arrangement with your venue or coordinator using the Print Seating Chart button.

■ Important Notes

• **Your data is private:** Each account is completely separate and secure. Only you can access your wedding plans.

• **Auto-save feature:** All changes save automatically to the cloud. You'll see a 'Saved!' indicator when updates are complete.

• **Mobile-friendly:** The planner works beautifully on smartphones and should work on tablets for planning on-the-go.

• **Password reset:** If you forget your password, use the 'Forgot Password?' link on the login page to reset it.

■ Quick Troubleshooting

• **Can't log in?** Double-check your email and password. Passwords are case-sensitive. Use 'Forgot Password?' if needed.

• **Data not saving?** Make sure you're connected to the internet. The planner requires an active internet connection to save and load your data. Check for the 'Saved!' notification after making changes.

• **Can't see all tabs?** On mobile, tabs may wrap to a second row. Scroll down slightly if needed.

■ Need Help?

We're here to help make your wedding planning journey smooth and enjoyable! If you have questions, need technical support, or want to share feedback, please don't hesitate to reach out:

Email: elegantbrideplans@gmail.com

Or message us through your Etsy order

Thank you for choosing Elegant Wedding Planner! We wish you all the best as you plan your perfect day. Happy planning!

With love,
The Elegant Bride Co. Team